



### **Artists' Work Space and Hours/ Days Artists Can Access the Work Space**

Artists working at the museum will work in a very public setting – either in the gallery or in a lobby area. The spaces are not enclosed. The museum will work with the artist to ensure a comfortable set up with good lighting, tables, power tools, if applicable, etc. The museum work space is only accessible during museum operating hours – the museum operating hours are daily 9:00am-5pm. The work space will not be accessible during non-operating hours. Artist' days off from the museum are typically Sunday and Monday.

### **Artists' Research Time**

Scheduled generally from 9-10am or at another time if arranged with curator. The 9-10am blocks of time are not listed on the publicly printed program calendar to allow for uninterrupted time in museum storage, the gallery, or museum offices. This is also a good time to prepare for any proposed classes or museum talks.

### **Artists-in-Residence Salary**

Artists in residencies are provided with an artist award of \$1,800 or \$2,000 and are provided with travel to and from Sitka, lodging, and a stipend of \$680 to offset food costs.

Payment dates are listed on the calendar distributed to artists in May. Generally, the museum gives artists half of their stipend at the beginning of their residency and the second half at the end. Please note that your bank may not be in Sitka and plan to possibly have to deposit your check via post or mobile deposit using a smartphone if you have one.

### **Travel**

Travel will be paid for by the Friends of the Sheldon Jackson Museum. If artist has option of travelling by ferry or airplane, the museum will pay for whichever option is less costly. If travelling with a car on the ferry, the artist must pay for the transport of the car to and from Sitka. If an artist chooses to extend their stay in Sitka, they must make their own arrangements and pay any associated fees. If an artist misses a flight or ferry ride, he or she will be responsible for associated fees.

### **Pick-up and Drop-Off at Ferry Terminal or Airport**

A representative of Friends of Sheldon Jackson Museum or museum staff will pick up the artist from the ferry terminal or airport. In some rare cases, artists may need take a taxi - in this instance, the artist will need to keep the receipt, provide it to the museum, and then be reimbursed by the museum. Arrangements will be made in advance of arrival.

### **Lodging and Facilities**

Artists selected for the Residency Program who do not reside in Sitka are housed in a local hotel. Residencies from June 4<sup>th</sup> and on will have access to a kitchenette in the hotel. The first resident will be housed in a hotel that will have a coffee pot, but not a kitchenette. Artist are, however, in walking distance of many dining options in the downtown area.

### **Artist's Talk or Hands-on Class**

Artists who propose a lecture/talk or hands-on class in their application are given preference as applicants. Artists are strongly encouraged to propose a talk on a topic of their choice or a biographical talk on themselves or their artwork OR alternatively, a hands-on class on an art form. This is arranged with the curator in advance and if a PowerPoint is being given, and it must be provided to the curator prior to arrival to Sitka. If an artist wants to propose a different activity such as a dance or drumming session or performance, or reading, or any other creative suggestion, we welcome your ideas. Talks and classes happen in the museum gallery.

### **Artists' Final Talk/Presentation on Accomplishments During Residency**

Each Full Residency artist provides an informal Final Talk outlining their work during the course of their residency. The Final Talks are scheduled in advance of the start of the residency program. Talks take place in the museum gallery and happen near the end of residencies. We have a PowerPoint set up if desired – let us know. Artists' Final Talks can be informal and are a way to share your accomplishments with local Sitkans and museum staff.

### **Sale of Artwork**

Artists in residence are not allowed to sell their artwork directly to museum visitors in the gallery or on museum grounds. The museum does, however, encourage artists to have business cards, contact information, binders or portfolios showing examples of art, etc. with them while they are working at the museum to show visitors.

### **What if I Need Something? What if I am late? Lost? Miss my flight/ferry? Unhappy about Something? What is the best place to eat in town? What restaurant should I order delivery from? What if.....?**

Our goal is to make you welcome and comfortable. The Friends of Sheldon Jackson Museum and museum staff are here to help you. If you need anything or have any issues, please alert us by talking to staff in person. You may call the museum directly at (907) 747-8981 or for emergencies, museum curator, Jackie Hamberg at (781) 738-7510. If the issue is related to lodging (loss of a hotel key, etc.), you will need to contact the front desk of your lodging. If you are running late to work or are going to be out sick, please call the museum directly to let staff know (907) 747-8981.

# SITKA ALASKA

Downtown Walking Tour



- 18 Bus Stops
- 17 Princess Maksoutoff's Grave - Lutheran Cemetery
- 16 Russian Block House
- 15 Shee't'ka Kwaan Naá Kahidi Community House
- 14 ANB Hall
- 13 Totem Square
- 12 Sitka Pioneer's Home
- 11 Castle Hill
- 10 Building 29
- 9 Sitka Lutheran Church
- 8 St. Michael's Cathedral Geodetic Survey House (the White House)
- 7 Isabel Miller Museum
- 6 Harrigan Centennial Hall, Visitor's Center
- 5 Russian Bishop's House/Museum
- 4 St. Peter's by the Sea Episcopal Church (Sheldon Jackson Museum) (Alaska State Museum)
- 3 Sitka National Historical Park Visitor's Center and Totem trail
- 2 Alaska Raptor Center
- 1 Sitka High School
- 1 Sitka Community Hospital
- 1 Blatchley Jr. High
- 1 Mt. Edgcumbe High School
- 1 University of Alaska Southeast
- 1 SEARHC Hospital
- 1 USFS Ranger District Office
- 1 Baranof Elementary School
- 1 Sheldon Jackson College
- 1 Public Safety Academy
- 1 Grocery Store

1/4 MILE

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